

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



REQUEST FOR PROPOSALS FOR THE PROVISION OF UNIFIED COMMUNICATION DEVICES FOR DUBE TRADEPORT CORPORATION'S BOARDROOMS

REF NO.: DTP/RFP/35/CEO/12/2018

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC has a Microsoft Enterprise agreement with Microsoft that includes a license to the Office 365 suite, E3 and E5 series. DTPC is in a process of deploying skype, as a business communication tool, to all desktop/laptop, including mobile devices. The DTPC intends to extend the business communication tools or unified communication solution into the meeting room's so that participation of individuals in meetings can also be done remotely using communication devices.

The aim of this bid is to replace and upgrade the current meeting room's traditional communication infrastructure and deliver integrated voice, video, mobility, and presence services across end-points, devices, and applications. The envisaged new infrastructure should enable communications both internally and externally of the DTPC connectivity network.

In line with the PPPFA regulations, 2017 sub reg. 4 the prequalification criteria for this bid is that **only** companies which are **EME / QSE** which are B-BBEE Level 1 status are eligible to tender for this bid.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents may be paid for from, **26th August 2019 up to 2nd September 2019** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R250 (Two hundred and fifty Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**DTP/RFP/35/CEO/12**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation;
Account type: Current

A **COMPULSORY** briefing session meeting for service providers, who have paid for and collected the Bid Documents during the collection period as specified above, will be held at DTPC, 7 Umsinsi Junction, 4th Floor, 29° South, La Mercy KwaZulu Natal on, **3rd September 2019 at 11:00.**

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Enquiries should be directed to: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on, **17th September 2019**. Documents should be clearly marked "**UNIFIED COMMUNICATION DEVICES FOR DTPC**"